



## Dan Abraham Healthy Living Center

### Research Core Group

Dear Colleague:

Thank you for your interest in doing a research project at the Dan Abraham Healthy Living Center (DAHLC). To assist you in beginning or continuing your DAHLC-related project, we have provided a template for your use to submit a *Letter of Intent* (LOI) to the Research Core Group. The purpose of the LOI is to get a snapshot of your research/evaluation question, see what method(s) you will use to address it, and determine the feasibility of the project. Special consideration will be given to projects whose outcomes will positively impact present and future DAHLC members. It would be expected that your project would have a staff member of the DAHLC as a co-investigator, unless the only purpose is inclusion in the research binder. Furthermore, it is also expected that the DAHLC affiliation will be stated in scientific presentations and publications.

Depending on your research question, we may ask you to submit a more detailed document, such as a proposal or protocol, at a later time. Our group meets on a regular basis, and members are available to meet with you after reviewing your LOI. If you have any questions, please contact us at [dahlcresearch@mayo.edu](mailto:dahlcresearch@mayo.edu).

In Health,

A blue ink handwritten signature, appearing to read "Francisco Lopez-Jimenez".

Francisco Lopez-Jimenez, M.D.  
DAHLC Research Director

A grey ink handwritten signature, appearing to read "Jason S. Egginton".

Jason S. Egginton, MPH  
Principal Health Services Analyst

# Dan Abraham Healthy Living Center

## Research Core Group – Letter of Intent (LOI)

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**Date:**

**Project Title:**

**Principal Investigator and Mayo Department:**

Other Project Team Members, Mayo Department(s):

**DAHLC Data Requested (obtained from our database)?**  Yes  No

**If Yes (need IRB approval), provide details of data request in project summary.**

**IRB Approved:**  Yes  No

**If Yes, IRB# & effective dates:**

**Timeline:**

Project Start Date	Project End Date

**Resources and Equipment Required:**

Personnel	Role	FTE	Funding source (grant/dept/other)

Space/Equipment	Special needs from DAHLC

**Recruitment:**

Recruitment Start Date	Recruitment End Date	# of Study Participants

**Check methods for DAHLC recruitment (\*Note: Only binder is available for non-DAHLC projects):**

- Website
- E-poster
- \*Research Binder for flyer, purged Quarterly (Front Desk Waiting Area/Generose Lobby)
- Facebook – (Needs approval from Social Media: Date approved: \_\_\_\_\_)
- Newsletter/other: \_\_\_\_\_

**DAHLC Benefit, if any (<200 words):**

**Project Summary (Background, Research Question, Methods, Data Requested; <500 words):**

**Please attach consent forms, surveys, questionnaires or other relevant project information that may be helpful for the committee to evaluate your project.**